



Regular Meeting Minutes  
May 15, 2024

**1. Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, May 15, 2024, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by President Meiring.

**3. Roll Call**

Directors: Samantha Meiring – President  
Cody Childers - Vice President  
Lauren Gerck - Treasurer  
Steven Colvin – Secretary  
Breannon Carey  
Abbigail Hebert  
Tina Martin

Also Present: Bryan Hostetler- Administrative Director  
Natalie Dodson- Administrative Specialist

**4. Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Childers; seconded by Director Colvin. A voice vote was taken:  
All in favor, none opposed.

**5. Public Comment**

There was no public comment.

**6. Consent Agenda**

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Director Childers; seconded by Director Carey. A voice vote was taken:

Director Carey – yes, Director Childers – yes, Director Colvin – yes, Director Gerck – yes, Director Hebert – yes, Director Martin – yes, Director Meiring – yes; the motion was carried.



Regular Meeting Minutes  
May 15, 2024

**7. Public Hearing**

There was no Public Hearing.

**8. Discussion**

**a. Approval of Budget Reallocation of Funds**

- i. Community Center funding for Cardio Equipment (\$25,000) to a Sound System (\$9,800), Fans (\$7,000), and Shed (\$10,400) = \$27,200

Administrative Director, Bryan Hostetler, explained to the Board that rather than purchasing cardio equipment for the Community Center, staff has asked that that portion of the budget be reallocated for a sound system, fans, and a shed for the Community Center. The board asked a few questions about the equipment that will be stored in the shed and commented that it seems more secure than a trailer.

A motion was made to approve the Budget Reallocation of Funds by Director Childers; seconded by Director Colvin. A voice vote was taken:

Director Carey – yes, Director Childers – yes, Director Colvin – yes, Director Gerk – yes, Director Hebert – yes, Director Martin – yes, Director Meiring – yes; the motion was carried.

**b. Updates on District – Board Report**

Administrative Director, Bryan Hostetler gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

**c. Guest Presenter- Maintenance Division**

Adam Golden, Maintenance Coordinator, introduced himself and his team to the board. He showed examples of the work that they do for Carbon Valley and shared with the board some major projects that have been/will be completed throughout 2024, such as HVAC replacement, sports field maintenance, and redoing the pool staircase. Adam also explained that a major focus for the Maintenance team is finding ways to reduce the District's CO<sup>2</sup> footprint through lighting, vehicles, and efficiency.

**9. Monthly Board Member Community Involvement Discussion**

President Meiring shared that her and Executive Director, Dean Rummel, presented at the Firestone meeting on May 8, 2024. According to Director Meiring, the meeting was thoroughly attended by the community, and the information appeared to be positively received by the audience. Director Colvin mentioned that he had attended the Parks, Trails, and Open space commission. He explained that their main goal is to focus on improving smaller spaces in the Community and discussed the results from the survey that was sent to the Community in weeks prior. Director Hebert shared that her, Dean, and Director Childers, Meiring, and Gerk had attended a City of Dacono meeting. The Board of Directors discussed the importance of communication and improving the



# CARBON VALLEY

PARKS & RECREATION DISTRICT

## Regular Meeting Minutes May 15, 2024

relationship between this District and the City of Dacono. Director Hebert shared that many of the Board of Directors attended the annual Chamber of Commerce award dinner. Director Childers received an invite to present to St. Vrain school district and invited their President to one of our Board of Directors meetings. Director Hebert asked about communicating with the Marketing team to ensure that election material is also made in Spanish.

### **10. Guiding Principles Document**

There are no additions, deletions, or changes that need to be made to the Guiding Principles Document at this time.

### **11. Board Comments-Future Agenda Items/Suggestions**

The board was reminded about the upcoming Annual Financial Audit that will be held at the next Study Session (June 12, 2024). Director Hebert clarified that it will be separate that the steering committee meeting. The board was also reminded that at next board meeting (June 19, 2024), the board will have their election to determine President, Vice President, Secretary, and Treasurer.

### **12. Adjournment**

A motion was made by Director Childers, seconded by Director Martin, to adjourn the Board of Directors meeting at 7:45 PM. A voice vote was taken:  
All in favor, none opposed.

READ AND APPROVED THIS 19 DAY OF JUNE, 2024.

  
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Samantha Meiring, President

ATTEST:

  
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Steven Colvin, Secretary

