



Regular Meeting Minutes  
July 17, 2024

**1. Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, July 17, 2024, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by President Meiring.

**3. Roll Call**

Directors: Samantha Meiring – President  
Steven Colvin- Vice President  
Lauren Gerk - Treasurer  
Abbigail Hebert – Secretary  
Breannon Carey  
Cody Childers  
Tina Martin

Also Present: Natalie Dodson- Administrative Specialist

**4. Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Colvin; seconded by Director Childers. A voice vote was taken:  
All in favor, none opposed.

**5. Public Comment**

Mr. David Bell (Maple Street, Weld County) came in to inquire about election information and wanted to see how the board was working on it. He explained that he has seen the election fail twice and would like to see it pass. He also mentioned that he is there professionally as the director of Parks and Nature Resources for the City of Longmont. Mr. Bell was interested in seeing what kind of work CVPRD has done to engage with the community and what initiatives the board is taking to get the election to pass.

**6. Consent Agenda**

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Director Gerk; seconded by Director Carey. A voice vote was taken:



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Director Carey – yes, Director Childers – yes, Director Colvin – yes, Director Gerk – yes, Director Hebert – yes, Director Martin – yes, Director Meiring – yes; the motion was carried.

**7. Public Hearing**

There was no Public Hearing.

**8. Discussion**

**a. Staff Guest Presenter, Suzi Shankweiler, Fitness and Wellness Coordinator**

Suzi Shankweiler, Fitness and Wellness Coordinator, introduced herself, her department, and shared some of her personal fitness background and qualifications. Suzi shared with the board all the opportunities that the Fitness program provides for patrons such as classes, personal training, private yoga, youth fitness programming, bootcamps, and contracted fitness programs. Suzi also shared various articles that have been written and submitted to different fitness magazines as well as various awards the Fitness and Wellness department has won for CVPRD.

**b. Updates on District – Board Report**

Administrative Specialist, Natalie Dodson gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

**9. Monthly Board Member Community Involvement Discussion**

Director Childers attended the Carbon Valley Chamber luncheon and answered a lot of questions about the potential of an upcoming election. He and Director Carey also attended Fredrick and Flight and gave out a lot of information. Director Gerk shared with the board that she spent time talking to more parents at the Youth Programs CVPRD Rockies night. Director Hebert attended the Town of Frederick meeting and presented the July Parks and Recreation proclamation. President Meiring told the board that she received survey results about what the community wants from central park and that what is being offered in the potential election.

**10. Guiding Principles Document**

**a. Naming Policy Adoption**

**b. Board meeting location (address) update**

President Meiring asked if the board had any questions or concerns regarding the adoption of the new Guiding Principle Documents.

A motion was made to approve the naming policy adoption and the board meeting location (address) update by Director Gerk; seconded by Director Martin. A voice vote was taken: All in favor, none opposed.



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**11. Board Comments-Future Agenda Items/Suggestions**

Director Gerk inquired about a future steering committee to get clarification.

**12. Adjournment**

A motion was made by Director Childers, seconded by Director Gerk, to adjourn the Board of Directors meeting at 7:09 PM. A voice vote was taken:

All in favor, none opposed.

READ AND APPROVED THIS 21 DAY OF August, 2024.

A handwritten signature in black ink, appearing to read "A L", written over a horizontal line.

Steven Colvin, Vice President

ATTEST:

A handwritten signature in black ink, appearing to read "Abbigail Hébert", written over a horizontal line.

Abbigail Hébert, Secretary

