



Regular Meeting Minutes  
January 17, 2024

**1. Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, January 17, 2024, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

**2. Pledge of Allegiance**

The Pledge of Allegiance led by President Meiring.

**3. Roll Call**

Directors: Samantha Meiring - President  
Cody Childers - Vice President  
Lauren Gerk - Treasurer - Excused  
Steven Colvin – Secretary  
Breannon Carey  
Abbigail Hebert  
Tina Martin

Also Present: Dean Rummel- Executive Director  
Gina Barton- Recreation Director  
Natalie Dodson- Administrative Assistant  
Ally Flanagan- Human Resources Manager

**4. Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Colvin; seconded by Director Carey. A voice vote was taken:  
All in favor, none opposed.

**5. Public Comment**

There was no public comment.

**6. Consent Agenda**

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Vice President Childers; seconded by Director Carey. A voice vote was taken:  
All in favor, none opposed.



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**7. Public Hearing**

A motion was made to enter Public Hearing by Vice President Childers; seconded by Director Hebert. A vote was taken:

All in favor, none opposed.

**a. Petition for Inclusion**

i. Denmore

1. Resolution 2024-2

Due to a correction to be made on the Petition of Inclusion, a motion was made to Table Resolution 2024-2 until next meeting (February 21, 2024) and to fix the correction by President Meiring; seconded by Vice President Childers. A voice vote was taken:

All in favor, none opposed.

The motion was tabled.

A motion was made to exit Public Hearing by Vice President Childers; seconded by Director Hebert. A vote was taken:

All in favor, none opposed.

**8. Discussion**

**a. Guest Presenters- Ally Flanagan- Human Resources Manager**

Human Resource manager, Ally Flanagan, introduced herself to the board and shared her experience and education in the Human Resources field. She shared examples of large projects that she has implemented at CVPRD in prior years and discussed a plan and priority of goals for 2024.

**b. Updates on District – Board Report**

Executive Director, Dean Rummel gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

**c. Board Meeting Location**

i. Resolution 2024-1

Resolution 2024-1 states where the monthly meetings will be held and where the agendas will be posted. A motion was made to approve Resolution 2024-1 by Vice President Childers; seconded by Director Carey. A voice vote was taken:

All in favor, none opposed.



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The motion was carried.

**9. Monthly Board Member Community Involvement Discussion**

Director Meiring shared with the board that she was put in contact with the Chair of the Parks, Trails, and Open Space commission in Firestone and they have encouraged CVPRD to participate in their meetings.

**10. Guiding Principles Document**

There are no additions, deletions, or changes that need to be made to the Guiding Principles Document at this time.

**11. Board Comments-Future Agenda Items/Suggestions**

Executive Director, Dean Rummel, reminded the board about the Community Meeting with the City of Dacono, Town of Firestone, and Town of Frederick to discuss future expansion opportunities for the District hosted at the Community Center on Wednesday, February 7<sup>th</sup>. He also reminded the board about the annual Carbon Valley Chambers of Commerce Casino Night hosted afterhours at the Rec Center next Saturday, January 27<sup>th</sup>. Executive Director, Dean Rummel, reminded the board about the grand opening event for the Community Center, hosted on Friday, January 19<sup>th</sup>.

Director Hebert commented that the City of Fort Lupton has recently received grants to expand recreation for parks and trails. She stated that research should be done about the process and see if that is a potential opportunity for CVPRD.

**12. Adjournment**

A motion was made by Director Colvin, seconded by Vice President Childers to adjourn the Board of Directors meeting at 7:15 PM. A voice vote was taken:

All in favor, none opposed.

READ AND APPROVED THIS 21 DAY OF FEBRUARY, 2024.

  
\_\_\_\_\_  
Samantha Meiring, President

ATTEST:

  
\_\_\_\_\_  
Steven Colvin, Secretary

