



Job Title: **Kid Zone Attendant**
Category: Variable Hour Part-time
Shift: Varies Including Nights and Weekends
FLSA Status Non-Exempt
Pay Range: \$12.32/Hourly

Created or Revised Date: 6/2/2021

SUMMARY:

Under general direction from the Recreation Manager and Guest Service Specialists, the Kid Zone Attendant provides direct customer service in our Kid Zone area. Attendants will perform routine childcare duties to ensure a safe, clean and fun environment for children ages 6 months to 9 years old as well as janitorial functions.

ESSENTIAL FUNCTIONS OF THE JOB:

- Provide excellent customer service in a timely manner as well as attends to all children's needs.
- Supervision of children within the Carbon Valley Recreation Center's Kid Zone area.
- Implementation of childcare programs and services for children while attending the facility which could include facility or program set-up, clean-up, supervision, and/or general operation.
- Communicates trust and warmth to both parents and children.
- Communicates openly and effectively with supervisors, co-workers, staff, participants, parent, volunteers, and other community members.
- Models appropriate behaviors and handles complaints and disciplinary problems involving patrons or staff in a professional manner and adhering to district policies and procedures
- Attends all staff trainings and meetings as scheduled.
- Interprets, enforces and applies District rules and policies with customers within areas of responsibility.
- Take proper safety precautions, anticipate unsafe circumstances, and act accordingly to help prevent accidents
- Identify and/or recommend maintenance, improvement, or repair of facility equipment, property, and operational procedures to ensure safety, efficiency, and fiscal responsibility
- Performs related work as required and assigned.

QUALIFICATIONS:

Required Qualifications:

- Must be 16 years of age
- Must have the ability to interact with and care for children ages 6 months to 9 years old and apply age appropriate guidance.
- Certified in CPR/AED/First Aid or willing to be certified within 90 days of hire



Preferred Qualifications:

- Six to twelve months of childcare experience
- Babysitter Bootcamp certification

Core Competencies:

To perform the job successfully, an individual should demonstrate the following Districtwide competencies: Problem solving, customer service, oral communication, professionalism, punctuality, safety, teamwork, and interpersonal skills.

PHYSICAL DEMANDS, JOB LOCATION AND EQUIPMENT UTILIZED:

- This position requires a high level of physical ability including standing for long periods, bending, reaching, lifting, jumping, walking, stretching, pick up and carry children, bend, stoop, walk, reach, use of fine and large motor skills and a high level of attention for multiple children and tasks. etc.
- Ability to lift, carry and exert up to 20 lbs.

Reasonable Accommodation:

Carbon Valley Parks & Recreation District will reasonably accommodate qualified individuals with a disability so that they can perform the essential functions of a job unless doing so causes a direct threat to these individuals or others in the workplace and the threat cannot be eliminated by reasonable accommodation or if the accommodation creates an undue hardship to the District.

Job Description Function and Intent:

The job functions and duties on the job description are not all-inclusive and additional functions and requirements may be assigned as necessary. Job descriptions are not intended as and do not create employment contracts. The company maintains its at-will employer status.

Note: Applicants must, as a condition of employment, pass the following pre-offer and post-offer/hire processes: Interview, reference checks, background checks that may include, local police check and, driving check through DMV.