



Job Title: **Seasonal Facility Maintenance**
Category: Seasonal Part Time
Shift: Monday-Sunday, Variable Hours
FLSA Status: Non-Exempt
Hiring Range: \$12.00 - \$12.40

Created or Revised Date: 03/10/2020

SUMMARY:

Under general supervision, perform routine maintenance work to keep the Recreation Center facility grounds, ball fields and outdoor areas clean and operational.

ESSENTIAL FUNCTIONS OF THE JOB:

- Preps sports fields for use daily and paint multipurpose fields for sporting events.
- Performs routine maintenance duties utilizing facility work orders to ensure all equipment is functioning and all safety concerns are addressed.
- Mows, trims, pulls weeds and perform all related outside landscape maintenance.
- Uses hand and power tools, such as hammers, hoists, saws, drills,
- Operates mowers, gator trucks, backhoe, dump truck, bobcat, snow plows, loaders, , sprayers
- Performs some general cleaning of park buildings and/or properties.
- Assists with set-up and tear-down of athletic events such as runs, tournaments and other athletic functions.
- Shovels snow, applies ice melt and continues snow/ice removal operations.
- Communicates with supervisors, co-workers, staff, participants, parent, volunteers, and other community members.

Knowledge, Skills and Abilities

- Thorough knowledge of district programs, policies, and services.
- Ability to use or learn to use hand tools and light to heavy equipment such as, riding mowers, trucks, loaders, bobcats, tractors, etc.
- Ability to read and comprehend simple instruction, short correspondence, memos, maps and drawings.
- Ability to carry out detailed but uninvolved written or oral instructions.
- Ability to perform common mathematical operations.
- Ability to train and direct less experienced workers when required.
- Skill in the use of standard office equipment, computers and various applications

Minimum Qualifications:

- 1 – 5 year(s) of landscaping, laboring, turf maintenance, horticultural, arboricultural, equipment operations or other construction or farming experience.
- Valid Colorado Driver's License and satisfactory driving record.
- Certified in CPR/AED for Professional Rescuer and AED or the ability to become certified within 90 days of hire.

Core Competencies:

To perform the job successfully, an individual should demonstrate the following Districtwide competencies: Problem solving, customer service, oral communication, managing people, initiative, professionalism, punctuality, safety, team work, planning/organizing, and interpersonal skills.

PHYSICAL DEMANDS, JOB LOCATION AND EQUIPMENT UTILIZED:

- Frequent outdoor and indoor activity.
- Exposure to the elements including: high temperatures, low temperatures, rain, snow, and sun.
- Long periods of physical activity including: standing, walking, crouching, stooping, crawling, pulling, pushing, lifting, and occasionally jogging.
- Frequent travel by automobile to reach an activity site to be worked on that day.
- Frequent operation of small engine vehicles such as gator trucks.
- Lifting of heavy equipment up to 60 lbs. occasionally by one person and up to 100 lbs. with two people.

Reasonable Accommodation:

Carbon Valley Parks & Recreation District will reasonably accommodate qualified individuals with a disability so that they can perform the essential functions of a job unless doing so causes a direct threat to these individuals or others in the workplace and the threat cannot be eliminated by reasonable accommodation or if the accommodation creates an undue hardship to the District.

Job Description Function and Intent:

The job functions and duties on the job description are not all-inclusive and additional functions and requirements may be assigned as necessary. Job descriptions are not intended as and do not create employment contracts. The company maintains its at-will employer status.

Note: Applicants must, as a condition of employment, pass the following pre-offer and post-offer/hire processes: Interview, reference checks, background checks that may include, local police check and, driving check through DMV.