



Regular Meeting Minutes
November 20, 2019

1. Call to Order

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, November 20, 2019 at the Active Adult Center, located at 6615 Frederick Way. President Childers called the meeting to order at 6:32 PM.

2. Pledge of Allegiance

The Pledge of Allegiance led by President Childers.

3. Roll Call

Directors: Cody Childers – President
 Kevin Grinstead – Vice President
 Tina Cunningham – Secretary
 Duane Day
 Gary Mares
 Jason Stolz

Excused: Tracy McBee – Treasurer

Also Present: Dean Rummel, Executive Director
 Abbigail Hebert, Administrative Assistant
 Jacquelyn Tramper, Controller

4. Public Comment

There was no Public Comment.

5. Consent of Agenda

President Childers asked the Board of Directors if there were any additions/deletions or changes to the Agenda.

Add to number 7 Discussions, a. Agreement to Provide Election Services before City of Dacono presentation.

- a. **Approval of the September 2019 Financials** – President Childers asked if the Board members had any questions in reviewing the September 2019 Financials. There were no questions or comments about the September 2019 Financials.

A motion was made to approve the September 2019 Financials by Secretary Cunningham; seconded by Director Stolz. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

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- b. Approval of the October 2019 Financials** – President Childers asked if the Board members had any questions in reviewing the October 2019 Financials. There were no questions or comments about the October 2019 Financials.

A motion was made to approve the October 2019 Financials by Vice President Grinstead; seconded by Director Day. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- c. Approval of the October 9, 2019 Special Meeting Minutes** – President Childers asked the Board members if anyone had any changes, additions or deletions to the October 9, 2019 Special Meeting Minutes. There were no changes, additions or deletions to the October 9, 2019 Special Meeting Minutes.

A motion was made to approve the October 9, 2019 Special Meeting Minutes by Vice President Grinstead; seconded by Secretary Cunningham. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

6. Public Hearing

A motion was made to go into Public Hearing from Regular Meeting by Secretary Cunningham; seconded by Director Day. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- a. Approval of Resolution No. 2019 – 6 Initiating the process for an inclusion election to include the Town of Mead within District boundaries** – Dean Rummel commented to the Board members this document is the next step in the process to include the town of Mead into the District boundaries. He went and spoke with Town of Mead officials last month and they said that they were interested in joining the District. February 4th, 2020 will be the election date in which they will vote to join the District or not.

Secretary Cunningham asked if the letters for the town of Mead have been mailed to them already. Dean Rummel commented yes, the letters went out in the last week of October informing the residents about this meeting. Secretary Cunningham asked if there were responses from Town of Mead residents. Dean Rummel commented about 24 people showed up to the town meeting and they

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were concerns about raising their taxes and wanting to know more information about the inclusion process. He has followed up with the Town Administrator and they are hearing positive communication through the residents through their outreach program.

Rusty O'Neal – Mr. O'Neal commented to the Board members that we was in attendance at the Town of Mead open house. He would agree with Dean Rummel that most of the residents that were there were locally against it. The concerns that they had against it was largely based on the possibility the bond measure would fail and if that happens, they would not have a facility up there to respond with their mill levy increase. As a Frederick resident, he takes some exception to the fact that the Board of Mead is not confident enough in their support of this to offset at least all or part of the elections cost. You are using Frederick, Firestone, and Dacono's resident's taxes to finance the election in Mead for Mead residents. That is a concern to him. If the Board of Mead was confident in it, then they would at least offset half of the election costs.

Furthermore, he is concerned with the District. This District was formed to combine three (3) small communities to allow them to have a recreation center. He has been here most of the time that the recreation district was formed and he has seen it go through changes. You are going past what was voters originally had signed up for and agreed to for this District because tight now, two (2) of the three (3) towns could sustain at 13,000 - 14,000 going onto 20,000 people, could sustain our own recreation facilities with the cities that we are developing into. To expand the District into Mead, in his personal opinion, is not in the best interest of the District. We are creating a geographic monster where nobody will be served properly because we will be too busy serving 20 miles up and down I-25 corridor.

The feedback that he has heard from the residents in Frederick is that Mead is a significantly different community than Frederick and Firestone and that they don't feel that they should be included in the District. Other feedback that he will relate to us is that the potential \$20,000,000 dollar increase to create the indoor soccer fieldhouse in Mead, if that is part of the bond, it will probably fail. Most resident are fine with the Central Park expansion, they can see the need for that. However, you almost double the budget to include a soccer field in Mead, to justify them paying the mills that they would be accruing on their property taxes. That bond measure will fail throughout the three (3) towns.

This is his opinion and he is relaying opinions form multiple resident throughout the community. He encourages the Board members to think about this. He was also discouraged when the Board meeting agenda was not on the District website.

Secretary Cunningham asked Administrative Assistant, Abbigail Hebert if it was true that the agenda was not posted on the website. Abbigail Hebert commented

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yes, there were internal issues regarding permissions on the website that prevented her from having the agenda online. However, the agenda was posted in the legal specified locations of 701 5th Street bulletin board, City of Dacono City Hall, and Firestone USPS bulletin board.

The Board members thanked Mr. O'Neal for coming out and speaking to the Board on this matter.

President Childers informed the Board of Directors there were two (2) written letters from Town of Mead residents that were submitted to the Board of Directors for the public hearing in regards to the inclusion matter. President Childers read the letters out loud in public hearing:

Carole Gourley, 103 Red Wing Court, Mead, CO. 80542: This letter is in compliance with your request to state in writing that I don't want my property to be included in the boundaries of your District. I did attend the November 6th meeting at the Mead Town Hall and I don't believe it is of benefit to Mead. I would like Mead to stand alone as a town. We have a park and there will be a new park off Hwy 66 soon. I don't think the assessment in taxes are necessary. We already have growth in downtown Mead. It looks like Carbon Valley just wants Mead to contribute money to the three other towns mentioned in your flyer and I am not in favor.

Terry Travis, 100 Red Wing Court, Mead, CO. 80542: This letter is in response to your request for input in the consideration of expanding your district to include Mead, Colorado. I believe that after the November 6, meeting with Mead residents, you must see a strong resistance to this potential vote to include Mead in your district. I am wholeheartedly against this process and am convinced that you should see that this vote would most certainly be soundly defeated. The residents just voted down a tax increase (by over 90%) to make needed improvements to our roads. One of the reasons that people move to Mead is the low taxes and country feel. That is partially why we moved here 3 years ago. I am sure that at some point in the future our resident will feel the urge and need to expand, but there is an overwhelming sentiment to fight any and all tax increases right now. I feel that it would be a large waste of your districts money to fund a vote that will have virtually no chance of winning approval. Thank you for your considering our city in your expansion but I can assure you that if there is a vote, we will be creating a very strong opposition.

A motion was made to approve the Resolution No. 2019 – 6 Initiating the process for an inclusion election to include Town of Mead within District boundaries by Vice President Grinstead; seconded by Director Day. A vote was taken:

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President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- b. Adoption and approval of Resolution 2019 – 7 to Adopt Budget** – A motion was made to approve and adopt Resolution 2019 – 7 to Adopt Budget by Vice President Grinstead; seconded by Secretary Cunningham. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- c. Adoption and approval of Resolution 2019 – 8 to Appropriate Sums of Money** – A motion was made to approve and adopt Resolution 2019 – 8 to Appropriate Sums of Money by Vice President Grinstead; seconded by Director Day. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- d. Adoption and approval of Resolution 2019 – 9 to Set Mill Levies** – A motion was made to approve and adopt Resolution 2019 – 9 to Set Mill Levies by Vice President Grinstead; seconded by Director Day. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- e. Adoption and approval of Resolution 2019 – 10 Supplemental Budget and Appropriation** – A motion was made to approve and adopt Resolution 2019 – 10 Supplemental Budget and Appropriation by Vice President Grinstead; seconded by Director Stolz. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- f. Adoption and approval of Resolution 2019 – 11 Budget Transfer** – A motion was made to approve and adopt Resolution 2019 – 11 Budget Transfer by Vice President Grinstead; seconded by Director Stolz. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

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A motion was made to leave Public Hearing and go back into Regular Meeting by Vice President Grinstead; seconded by Secretary Cunningham. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

7. Discussion

- a. Agreement to Provide Election Services** – Dean Rummel informed the Board members that he contacted several businesses regarding election services and Sue Blair from Community Resource Services of Colorado, LLC came highly recommended from our District Legal Counsel, Paul Rufien for election services. Special District Management Services (SDMS), who has been our past years provider of election services were unable to assist up this year in our election services.

A motion was made to approve for Dean Rummel to sign the Agreement to Provide Election Services by Vice President Grinstead; seconded by Director Stolz. A vote was taken:

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- b. Review and Approval of the Intergovernmental Agreement for Property Tax Increment and Revenue Sharing**
i. Dacono Urban Renewal Plan

City of Dacono presented to the Board of Directors their Urban Renewal Plan. The Board members asked questions pertaining to the Urban Renewal Plan and City of Dacono answered to their questions to the best of their knowledge.

A motion was made to adopt and approve the Intergovernmental Agreement for Property Tax Increment and Revenue Sharing for the Dacono Urban Renewal Plan by Vice President Grinstead; seconded by Secretary Cunningham. A vote was taken.

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

- c. Review and Approval of the 2019 Audit Engagement Letter** – Controller, Jacquelyn Trampler informed the Board members that Dazzio & Associates, PC would be doing our District Audit this year pending their approval. Secretary Cunningham asked Jacquelyn Trampler if the auditor would come to a Study

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Session again to go over the audit and its processes. Jacquelyn Trampler commented yes.

A motion was made to approve the 2019 Audit Engagement Letter by Vice President Grinstead; second by Secretary Cunningham. A vote was taken.

President Childers – yes, Secretary Cunningham – yes, Director Day – yes, Vice President Grinstead – yes, Director Mares – yes, Treasurer McBee – excused, Director Stolz – yes; the motion was carried.

8. Reports

a. Monthly Report

i. October 2019

President Childers asked the Board members if they had any questions or comments concerning the Monthly Report for October 2019. The Board members did not have any questions or comments regarding the Monthly Report for October 2019.

9. Monthly Board member Community Involvement Discussion

President Childers commented City of Dacono, Town of Frederick, and Town of Firestone all have their Holiday Festivals events on Saturday, December 7th.

10. Board Comments

President Childers commented he would like to change the Executive Director Evaluation from June/July to April in the Guiding Principles document so that the Board members that are currently sitting can evaluate the Executive Director instead of having new Board members trying evaluate the Executive Director when they just got into office in May.

a. Revisions to the Guiding Principles Document

There were no revisions to the Guiding Principles Document.

11. Adjournment

A motion was made to adjourn the Board of Directors meeting by Vice President Grinstead; seconded by Director Day at 7:45 PM.

READ AND APPROVED THIS _____ DAY OF _____, 2019

Cody Childers, President



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ATTEST:

Tina Cunningham, Secretary